

TEXAS A&M AGRILIFE EXTENSION



PANHANDLE DISTRICT QUICKBOOKS® PRO SHORTCOURSES

August 24-25, 2016

August 29-30, 2016

SPONSORED BY

TEXAS A&M AGRILIFE EXTENSION
PANHANDLE COUNTY PROGRAM
BUILDING COMMITTEES

Issued in furtherance of Agrilife Extension Work
Agriculture and Home Economics, Acts of
Congress of May 8, 1914, as amended, and June
30, 1914, in cooperation with the United States
Department of Agriculture, Texas A&M Agrilife
Research – The Texas A&M University System.

Texas A&M Agrilife Extension Service ·
Doug Steele, Director

COURSE OVERVIEW

QuickBooks Pro computer short-courses are taught in a two-day format, beginning at 9:30 A.M. and ending at 4:30 P.M. each day.

The class registration fee is \$150 which covers computer lease payments and teaching materials. Couples are encouraged to attend and will be charged only one registration fee if they share a computer. Class size for each course is limited to 15 so that individualized attention can be provided to all participants.

PROGRAM SUMMARY

QuickBooks Pro is a double entry business accounting program often utilized by agricultural lenders and producers. In this two-day course, participants use a case study to apply QuickBooks in a hands-on setting. They learn how to develop cost and profit centers, enter transactions and create meaningful reports. Program tips are discussed throughout the workshop. No prior computer experience is necessary.



GENERAL INFORMATION

For more information on these workshops, please call DeDe Jones at (806) 677-5667 or your County Extension Agent. To enroll, fill out the following registration information and send it to the address below. **Payment is due upon arrival.**

DeDe Jones
Texas A&M Agrilife Research &
Extension Center
6500 Amarillo Blvd. West
Amarillo, Texas 79106

QUICKBOOKS PRO REGISTRATION FORM

Dates: August 24-25, 2016
August 29-30, 2016

Location: 6500 W Amarillo Blvd

Time: 9:30 A.M. - 4:30 P.M.

NAME: _____

ADDRESS: _____

PHONE: _____

Registration Fee: \$150
(per computer)

Total: \$ _____

Payment is due upon arrival.